

PROJECT CONTROL DOCUMENT

Hazardous Materials Documentation Checklist

Fillable coordination checklist for asbestos, lead, mold, PCB, universal waste, and regulated debris.

Use this form to track reports and closeout records before abatement, demolition near suspect materials, regulated debris handling, or agency closeout.

Project / Reference	Site Address
Requested By	Company / Agency
Phone	Email
Date	SoCal Removal Contact

CHECKLIST ITEM	NEED	RECV	N/A
REPORTS TO REQUEST			
Asbestos survey, bulk sample report, sampling map, homogeneous area list, quantities, and material condition.	☐	☐	☐
Lead paint or coating report, XRF data, lab results, component list, and lead-safe work requirements.	☐	☐	☐
Mold or moisture assessment, scope map, remediation protocol, clearance criteria, and affected-area photos.	☐	☐	☐
PCB, mercury, universal waste, contaminated soil, chemical storage, or spill documentation, if applicable.	☐	☐	☐

CONSULTANT, LAB, AND AGENCY ITEMS			
Consultant firm, inspector, CAC/CSST/CIH or other credential information, and report date.	☐	☐	☐
Laboratory name, accreditation information, sample dates, analytical methods, and result tables.	☐	☐	☐
SCAQMD/AQMD notification status, Cal/OSHA notification status, EPA/RRP considerations, and permit triggers.	☐	☐	☐
Waste profile, generator information, transporter/disposal facility requirements, manifests, and labels.	☐	☐	☐

CLOSEOUT DOCUMENTS			
Waste manifests, disposal receipts, weight tickets, daily logs, photos, and regulatory closeout records.	☐	☐	☐
Third-party clearance report, visual clearance, air clearance, or consultant signoff when required by the project.	☐	☐	☐
Updated change orders, quantity reconciliation, unforeseen-condition records, and agency correspondence.	☐	☐	☐

Notes / Action Items

REVIEWED BY

DATE

This form does not determine whether a material is hazardous, asbestos-containing, lead-containing, contaminated, or clear for disturbance.